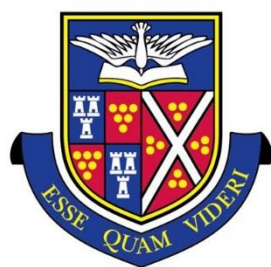




Truro School New Pupil Handbook 2018-19



**TRURO
SCHOOL**



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Term Dates 2018 / 19

Autumn Term 2018	
Heathrow Shuttle departs Heathrow 10am	Saturday, 1 September
Boarding Houses open for new boarders 2pm	Saturday, 1 September
New boarders arrive 2pm to 5pm	Saturday, 1 September
Staff INSET	Monday, 3 September
Induction day (1st Year & Lower Sixth)	Tuesday, 4 September
Existing boarders return	Tuesday, 4 September
Autumn Term begins	Wednesday, 5 September
Half Term (2 weeks)	Monday, 22 October to Friday, 2 November
Boarding houses close 6pm	Friday, 19 October
End of Term	Friday, 14 December
Boarding houses close 10am	Saturday, 15 December
Heathrow Shuttle arrives Heathrow 3pm	Saturday, 15 December
Spring Term 2019	
Staff INSET	Friday, 4 January
Boarders return	Sunday, 6 January
Shuttle departs Heathrow at 10 am	Sunday 6 January
Term begins	Monday, 7 January
Half Term (1 week)	Monday, 18 February to Friday, 22 February
End of Term	Friday, 5 April
Boarding Houses close 10am	Saturday 6 April
Heathrow shuttle arrives Heathrow 3pm	Saturday 6 April
Good Friday	Friday, 19 April
Easter Monday	Monday, 22 April
Summer Term 2019	
Boarders return	Tuesday, 23 April
Shuttle Departs Heathrow at 10am	Tuesday 23 April
Term begins	Wednesday, 24 April
Early May Bank Holiday	Monday, 6 May
Half Term (1 week)	Monday, 27 May to Friday, 31 May
End of Term	Friday, 5 July
Transport arrives at Heathrow 3pm	Saturday 6 July
Boarding Houses close 11am	Saturday 6 July

Daily Routine

- School begins at 8.45am for form registration. This is an important time for you to touch base with your tutors.
- Period 1 starts at 8.55am and the academic day is broken up neatly into 3 blocks of 2 x 50 minute lessons.
- At 10.40am there is either chapel, assembly or tutor period followed by break.
- Headmaster's assemblies take place on alternative Fridays. The other weeks will be used for house assemblies and additional tutor periods as required.
- We operate a two weekly timetable, so your lesson timetable in "Week A" will look different from "Week B". Weeks A and B will be very clearly advertised in the termly calendar, student planners and Friday bulletin.

Registration 8.45am	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Period 1: 8.55 – 9.45am			Period 1: 8.55am – 9.45am		
Period 2: 9.45 – 10.35am			Period 2: 9.45am – 10.35am		
Pastoral 10.40 – 10.55am (lesson on Wednesday)	1st-3rd Yr. Chapel 4th Yr. – U6 Tutor	1st-3rd Yr. & Sixth Form Tutor 4th - 5th Yr. Chapel	Period 3: 10.40am – 11.30am	4th – 5th Yr. Tutor Sixth Form Chapel	All Years Assembly/ House
Break	Break: 10.55– 11.15am	Break: 10.55 – 11.15am	Break: 11.30 – 11.50am	Break: 10.55 – 11.15am	Break: 10.55 – 11.15am
Period 3: 11.15am – 12.05pm			Period 4: 11.50am – 12.40pm		
Period 4: 12.10 – 1.00pm			1st-2nd Yr. Chapel 12.45 – 1.00pm 3rd Yr. -U6 Period 5: 12.45 – 1.35pm		
Lunch	1.00 – 2.00pm	1.00 – 2.00pm	1st-2nd Yr. 1-2.15pm 3rd Yr. - U6 1.35-2.15pm	1.00 – 2.00pm	1.00 – 2.00pm
Period 5: 2.00 – 2.50pm			Wednesday Afternoon Activities		
Period 6: 2.55 – 3.45pm					
3.50pm – 5.00pm	Clubs and after-school activities				

Clubs and Activities

Every Monday, Tuesday, Thursday and Friday evening there are ‘*after-school clubs*’ which take place between 4-5pm. Every Wednesday afternoon all students are involved in a range of activities. This is optional for Sixth Form, but recommended as it helps you to get involved with the many different areas of school life. The list is extensive and can be found on our website. Some activities change from term to term. Please see below an example of Spring Term Clubs and Activities:

Monday Morning	Fitness Suite (over 16s subject to induction) Strength & Conditioning (Elite Performer Group) Girl Choristers By Audition Saxophone Ensemble Flute Choir Senior Saxophone Quartet By Invitation
Monday Lunchtime	Brass Group Chemistry Clinic 1st – 5th Year DT Open Workshop All Years Girls’ Choir Girls’ Football Club All Years Guitar Group 1st Year Junior Saxophone Quartet By Invitation Junior String Quartet By Invitation Netball U18, U16, U14 Religious Studies Clinic 5th Year Senior String Quartet By Invitation Spelling Club 1st – 2nd Year Squash Club All Years Strength & Conditioning All Years Touch Typing All Years
Monday After School	Badminton Squad By Invitation Biology Olympiad Prep Cross Country All Years Football Practices All Years Girls’ Hockey Practices U18, U16, U14 History Clinic 5th Year Model United Nations Netball Practices U15, U13, U12 Strength & Conditioning All Years Swimming Coaching All Years Swimming Squad Land Based Training By Invitation Truro Fencing Club (Elite Performance Group) By Invitation
Tuesday Morning	Fitness Suite (over 16s subject to induction) Swimming Squad Training By Invitation Tennis Training By Invitation Strength & Conditioning (Elite Performer Group) By Invitation Girl Choristers By Audition Brass Chamber Ensemble By Invitation Percussion Ensemble French Horn Ensemble Oboe Ensemble
Tuesday Lunchtime	Chamber Choir By Audition Chemistry Clinic 1st – 5th Year Classical Guitar Ensemble Girls’ Hockey U15, U13, U12 History Clinic 5th Year Junior Band 1st – 3rd Year Rugby Sevens Practice U12 Samba Band All Years Spinning Training 3rd Year – Sixth Form Squash Club All Years Strength & Conditioning Girls – All Years

	Young Enterprise 4th Year
Tuesday After School	Basketball U16 – U18 Boys' Hockey Practices U12 – U16 Chemistry Clinic DT Open Workshop All Years Economics & BS Clinic English Clinic 5th Year by appointment Netball Training (for regional tournaments) U18, U16, U14 Girl Choristers By Audition Model United Nations Sixth Form Physics Clinic 5th Year – Sixth Form Rugby Sevens Practice U18, U16 Solidworks/3D Printing All Years Squash All Years Strength & Conditioning All Years Trampoline All Years Truro Fencing Club (Elite Performance Group) By Invitation Wind Band
Wednesday Morning	Fencing (Elite Performance Group) By Invitation Fitness Suite (over 16s subject to induction) Girl Choristers by Audition Girls Vocal Ensemble By Invitation Chemistry Clinic 1st – 5th Year DT Club All Years
Wednesday Activities	See Wednesday afternoon activities on the following page.
Wednesday After School	DT Workshop 5th Year – Sixth Form Fencing (Elite Performance Group) By Invitation Strength & Conditioning Girls – All Years Truro Fencing Club (Elite Performance Group) By Invitation Wargaming All Years
Thursday Morning	Fitness Suite (over 16s subject to induction) Swimming Squad Training By Invitation Girl Choristers By Audition Boys' Barbershop By Audition Chamber Orchestra By Invitation
Thursday Lunchtime	Amnesty International Sixth Form Biology Clinic 5th Year Chemistry Clinic 1st – 5th Year Circuit Training All Years Coding Clinic 4th Year – Sixth Form DT Club All Years Girls' Choir Jazz Orchestra Junior Boys Choir 1st – 3rd Year PE Clinic 4th & 5th Year PE Clinic Sixth Form Physics Clinic 5th Year – Sixth Form Rugby Sevens Practice U16 Senior String Quartet Senior String Orchestra By Invitation Squash Club All Years Strength & Conditioning Girls - All Years
Thursday After School	Badminton All Years Chemistry Clinic Sixth Form Cross Country All Years DT Open Workshop All Years Economics & BS Clinic Sixth Form Fencing (Elite Performance Group) By Invitation Geography Clinic 5th Year Girl Choristers By Audition Girls' Hockey Matches U12 – U16 Physics Clinic 5th Year – Sixth Form Rugby Sevens Practice U15, U14 Squash Club All Years

	Strength & Conditioning All Years Symphony Orchestra
Friday Morning	Fitness Suite (over 16s subject to induction) Swimming Squad Training By Invitation Cricket Practice By Invitation Clarinet Choir Girl Choristers By Audition Reading Club 1st – 3rd Year
Friday Lunchtime	Badminton Club U13, U12 Chemistry Clinic 1st – 5th Year Coding Clinic 4th Year – Sixth Form Creative Writing 5th Year & Sixth Form DT Club All Years Friday Rock Band By Invitation Geography Clinic All Years Girl Choristers By Audition Girls Pop Plus Choir 1st – 3rd Year High Intensity Interval Training All Years Junior String Orchestra 1st – 3rd Year Music Theory All Years Squash Club All Years Strength & Conditioning All Years Young Enterprise 4th Year
Friday After School	Boys' Hockey Practice U18 Cricket Practice By Invitation Squash Club All Years Strength & Conditioning All Years Tennis Academy By Invitation Truro Fencing Club (Elite Performance Group) By Invitation Wargaming All Years

It is guaranteed that there will be something to suit everyone whether you are interested in music, sport, drama or finding something totally new and different to try.



Wednesday Afternoon Activities

Wednesday afternoon activities are a unique feature of Truro School in which both staff and pupils coordinate and participate in a wide range of activities.

Every Wednesday afternoon the regular lessons timetable stops at 1:00pm for 1st and 2nd Years and 1:35pm for all other years in preparation for a swift lunch before the 1st – 5th Year students depart for the afternoon to go and enjoy their chosen extra-curricular activity.

All those below the Sixth Form are required to take part in this scheme. At the beginning of each term each student will complete a form indicating preferences from a mixed range of activities.



Please find below an example of the range of *Wednesday Afternoon activities- Spring Term* (some are year group specific):

Football (boys), Hockey (girls), Netball (girls), Art Activities – Painting, Printing & Ceramics, Art GCSE Workshop, Astronomy, Community Volunteering, Construct a Microlight, Craft Cub, Dance, Digital Photography, Drama Technical Team, Drama Workshop, DT Workshop, E-Textiles (Programming & Robotics), Electronics Club, Environment & Sustainability Club, Fencing, Golf, Horse Riding, Introduction to 3D Printing and Solidworks, Introduction to British Sign Language, Modelling Molecular Drugs, Music GCSE, Music Theory, Public Speaking, Quilt Making, Road Cycling, Snorkelling & Marine Identification, Squash, Surfing, Swimming, Tennis, Wargaming, Writing for Radio, Yogalates

School Trips

You will have the opportunity to go on various school trips during your time at Truro School. Some of our trips are linked to academic subjects, others are cultural and there are numerous sport and music tours.

Individual Music Tuition

Individual tuition is available to all students in the complete range of orchestral instruments as well as piano, organ, guitar and voice.



Who's Who?

Headmaster

Mr. Andrew Gordon-Brown
headmaster@truroschool.com



Deputy Head (Pastoral)

Mrs. Emma Ellison
eke@truroschool.com



Deputy Head (Academic)

Dr. Shaun Pope
skp@truroschool.com



You will have a dedicated **Form Tutor** and **Head of Year** during your time at Truro School, and boarders will also have a Housemaster/mistress. These are usually the first point of contact if you wish to discuss any areas of concern.

The Heads of Year

Heads of 1st and 2nd Year rotate with their year group

Miss. Melissa MacLeod
mem@truroschool.com



Mrs. Catherine McCabe
csm@truroschool.com



Heads of 3rd, 4th and 5th Year rotate with their year group

Mr. Glynn Hooper
gdh@truroschool.com



Mr. Roger Picton
rtp@truroschool.com



Miss. Johanna Egar
jre@truroschool.com



Sixth Form

Head Mr. Ross Williamson
rmw@truroschoo.com



Deputy Mrs. Lucy Jupp
lrj@truroschoo.com



Medical Centre

School Nurse
Mrs Barbara Trevail



School Nurse
Mrs Mel Corden-Lloyd



Medical Assistant
Mrs Julie Prisk



The school nurses, Nurse Trevail and Nurse Corden-Lloyd can be found in the school Medical Centre. The Medical Centre is open during the school day and on call 24 hours a day for boarders. If you feel unwell during the day you should report to the Medical Centre, located in the heart of the school next to Trennick House. If it is felt that you should be sent home, the nurses will contact your parents. You should not sign out of school if you feel unwell without seeing one of the school nurses first.

If you have any concerns, there are lots of people here at Truro School keen to help you:

- Many of our Sixth Formers are trained as ACHE Counsellors (Advice, Care, Help, Empathy). There are notices around school for how, when and where to meet them. They also offer a confidential box where you can write down your worries.
- Medical Staff. Not only are the nurses available to provide advice on areas of medical and physical wellbeing, they are a “listening ear” if you are unsure who else to speak to.
- The Chaplain, Rev Aubin de Gruchy, (pictured right) will always be available to students. His office is in the main building opposite the computer rooms. He can also be contacted by email adg@truroschoo.com or by calling 01872 246058.



School Uniform & Dress Code

Please note that the general rule is that '*eccentricities of dress and appearance*' are not allowed, and all staff reserve the right to make a judgment on this and intervene if necessary.

School Uniform and Appearance Rules for 1st to 5th Years

Personal appearance is extremely important, especially when representing a school; it sends out a message to others about how we care for ourselves. Full uniform must be worn on the school campus, including in the Dining Hall, and when travelling to and from school. The only exceptions are for field trips, special charity events and when leaving school after some Wednesday Afternoon Activities.

Personal Appearance

- **Girls' and Boys' Hair:** This should be neat and conventional. Eccentric styles that draw attention are not acceptable, and only plain hair accessories may be worn. It is recommended for health and safety reasons that long hair is tied back.
- **Boys' Facial Hair:** Boys should always be clean-shaven.
- **Girls' Make-up:** 1st to 3rd Years are not allowed to wear makeup, and 4th to 5th Years are only permitted to wear natural looking make-up. Only clear nail-varnish is allowed.
- **Girls' and Boys' Piercings and Tattoos:** Any form of visible body-piercing or tattooing is not allowed, except that girls may have pierced ears.
- **Girls' and Boys' Jewellery:** 1st to 5th Year boys may not wear any visible jewellery. 1st to 5th Year girls may not wear any visible jewellery other than one pair of small sleeper earrings or studs worn in the lobe of the ears.

Uniform

- **Boys' and Girls' Blazers:** Blazers must be worn to and from school, and during the working day. During lessons staff may allow students to remove blazers while they are being taught, but they must put them on again to move about the school between lessons.
- **Boys' Trousers:** Trousers should be formal and hold a crease. Jeans are not acceptable, nor are designs which are exceptionally skinny, baggy, worn very low on the hips, or in any way fashion items.
- **Girls' Kilts:** The school kilt should be worn just above the knee and not shorter than 3 inches (7cm) above the knee. The kilt should never be rolled up.
- **Boys' and Girls' Socks or Tights:** Plain grey socks for boys and navy tights for girls must be worn at all times.
- **Boys' and Girls' Shirts:** Shirts must be tucked in, buttoned at the neck and the tie tied properly, girls may wear revered collar blouses without a tie. Coloured or other visible t-shirts may not be worn under shirts.
- **Shoes must be formal black, leather and polished regularly.** Suede shoes, canvas shoes and unconventional or fashionable footwear are not permitted. Boots are not permitted.

Summer Dress

Summer dress is only permitted if the weather is appropriate and when announced by the Headmaster.

- Pupils need not wear blazers when in school or travelling to and from school.
- Shirts must continue to be tucked in and worn smartly. Girls may wear the regulation fitted revered collar blouse over the skirt.
- School sweaters should not be worn without a blazer, nor carried around the waist.
- Girls may wear white ankle socks, which must be visible above the shoe.

Useful Information

Bags, Stationery and Miscellaneous

- Students require bags for their school books and PE/Games kit. You may use any bags but most have rucksacks for their school books and kit bags for PE/Games which can go cross-shoulder. Any make and type can be used but the School Shop will be selling both which will be numbered and recorded to differentiate easily.
- All text books, exercise books and paper will be provided but students will need to have a well-equipped pencil case. You should have good quality roller-ball or fountain pens but not biros.
- The Maths department will provide all students with a Calculator.
- Students also require a lock for their locker – preferably one with a code they can remember rather than a key they can lose!
- IT lessons require students to use headphones and it is recommended that you bring your own.

Security of personal belongings

There are some lockers on the school site, please check with your Head of Year for availability. You are urged not to bring valuable items into school, or anything but small amounts of cash. If necessary, cash can always be left with the finance department for safe keeping. Do not leave things in classrooms, changing rooms, lobbies or anywhere in school overnight. In particular note:

- All personal belongings, particularly expensive electronic devices, bags, clothing, musical instruments and sports equipment must be labeled with your name.
- Tutors and housemasters/mistresses will be asked to check all items during week 1 of the Autumn term.
- All belongings should be taken home at the end of every day.
- Items left in the music school overnight are relatively safe as the building is alarmed. However, the school is not insured if the building is burgled and it is safest to take instruments home if possible. In most cases, further music practice will be expected at home. As the music school is used by other people during the weekends and holidays, instruments should always be taken home at those times.
- We are an open campus with a public right of way up to Trennick Lane. Items left behind in the open overnight are vulnerable to theft. They also increase the risk to the rest of the school by attracting petty thieves.
- Items left in buildings are also vulnerable as many buildings continue to be left open and in use after school.
- Where possible, any personal items found by the caretakers will be deposited in lost property. Expensive items will be given to the School Office. However, there is no guarantee of this and the school can accept no responsibility for theft, loss or damage. If found, such items will not be retrievable until lunchtime the following weekday.

Lost Property

- Lost property is open every weekday during term time only between the hours of 1.00pm and 2.00pm (lunchtime).
- Only items that are named may be claimed from lost property.
- For those items of lost property that are named, an orange slip will be delivered to tutors to pass on. Such items should be collected during the opening times indicated above. Records will be kept of all items that are collected.
- Items of jewellery, electronic devices and other expensive looking items will be sent to the School Office for collection. If they are unnamed, they will only be returned if an accurate description is given to the Office Staff before seeing the item. You or your parent will then sign a book to indicate safe receipt.

Meals

Our catering staff provide a 3 week menu so our students know what to expect in advance. The menus can be found on our website at:

www.truroschoollife.com/schoollife/catering

You can sit where you want and with whomever you want and it is a very social occasion.

At lunch time students have these options:

- Hot or Cold Buffet (all years)
- Pasta and Jacket Potato Bar (all years)
- Grab-n-Go picnic lunch (all years)
- Sixth Form Cafe (Sixth Form only)



Sample Menu

Servery One & Two

Tomato & Vegetable Soup

* * *

Breast of Chicken

Tuna Pasta Bake

Cheese & Red Onion Tartlet

* * *

Cauliflower, Cabbage
and Sauté New Potatoes

* * *

Apple Crumble with Custard

Various Cold Desserts

Servery Three

Tomato & Vegetable Soup

Jacket Potatoes and Salad with:

Baked Beans

Cheese

* * *

Pasta and Salad

Carbonara Sauce

Sweet & Sour Quorn Sauce

* * *

Selection of Sandwiches/Salad boxes and desserts



Competition Houses

The concept of houses had originally been established at Truro School in 1904 with East, Hall, Tower and Town (for day boys) with the idea of creating fairer competitions in sport. The houses were reformed in 1921 to incorporate all aspects of school life, not just sport. The new names reflected the early life and origins of the school as well as honouring prominent figures in the school's history. All students belong to one of four competition houses - Smith, School, Vinter and Wickett. Each house has a colour – Smith –Red, School-Green, Vinter-Gold, Wickett- Red. There are several house meetings each term and there are a number of competitions such as House Quiz, Chess, Music etc. A points system leads to the award of the Opie Shield to the winning house for the year.



Heads of Competition Houses

Smith House (Blue)

Mr A Pomery

Meetings: Old Sports
Hall

School House (Green)

Mr D Meads

Meetings: Dining Hall

Vinter House (Gold)

Miss B Holroyd

Meetings: Sir Ben
Ainslie Sport Centre

Wickett House (Red)

Mrs S Mulready

Meetings: Chapel



Prep (Homework) 1st to 5th Years

This is considered to be an important part of the term-time routine and offers everyone the opportunity to establish a good routine. You are required to make a note of all homework set in your *'Planner'*. Filling in the *'Planner'* on a daily basis is also good practice in self-organisation. It does vary in quantity, though, and does not always involve writing.

Students must aim to complete the homework on the correct night to avoid accumulation of work later in the week. The weekends should be used to catch up on missed class work and missed homework due to any absences from school.

Duration and Quantity of Homework

The duration of each homework given below is just a guideline. In some cases homework may be of a shorter or longer duration than suggested, depending on your motivation and ability, the demands of the teaching schedule, and the proximity of internal and external examinations. Note that the following is just a guide and may fluctuate throughout the year.

- 1st and 2nd Year Homework: each homework should be 20 minutes long. There is a maximum of three subject homeworks per night.
- 3rd Year Homework: each homework is now a little longer at 30 minutes long. There is a maximum of three homeworks per night.
- 4th and 5th Year Homework: each homework should be 30 minutes long. There is one homework for Religious Studies. All other subjects have two homeworks per week. There is an average of four subject homeworks per night, with a maximum of five homeworks per night when students have several single lessons on the same day.

Homework for each year group may be grouped into one of the following three categories, or a combination of these:

- Preparation for the next lesson, which may include reading; this may also include learning new material (from books, interactive software, video clips or the internet) and then presenting this in class;
- Extension in which the work will provide more difficult examples of ideas covered, or research that goes beyond the syllabus;
- Consolidation which helps to reinforce what has been studied in class through further exercises.

Homework Assistance

Departments provide clinics at different times during the week and you are welcome to attend to get help with work.

For those who wish to do homework at school rather than at home.

- The **Dodd Library** is open from 8.00am to 6.00pm (5.30pm on Wednesday and Friday).
- **Homework Club** for all year groups, room 17. Offering a friendly, informal but staffed atmosphere. Open every day (Monday to Friday) from 4.00pm to 6.00pm.



Curriculum

1st – 3rd Years

You will study English, Mathematics, Biology, Chemistry and Physics, French and German, Geography, History, Religious Studies, Art, Design & Technology, Music and ICT. All pupils have PE as well as Games each week. Those that find the study of two languages difficult during the 2nd Year will be offered the opportunity to drop to a single language in the 3rd Year. The single languages we offer are French, German and beginners' Spanish..



4th & 5th Years

At Truro School, the norm is to study for ten GCSE/IGCSE qualifications. The compulsory core provides six of these, enhanced with four guided options, achieving a good balance between breadth and depth.

Compulsory Core Subjects

English Language, English Literature, Religious Studies, Mathematics, Double Award Science equivalent to two GCSEs.

Option Subjects

You make a choice of four subjects. This provides flexibility to cater for those pupils who are more inclined towards studying the Humanities, Modern Foreign Languages or the Creative Arts, for those who wish to pursue the Sciences as three separate GCSE qualifications and for those who are keen to maintain a broad balanced spectrum of subjects.

For a balanced curriculum you are recommended to select at least one Humanity, one Modern Foreign Language and one Creative Arts subject. We will also be flexible and accommodate variations to this guided structure according to the interests, skills and ability of individuals.

Sixth Form

All the subjects offered at GCSE are also taught at A Level. New courses that are exclusive to the Sixth Form are the Extended Project Qualification (EPQ), Psychology, Business Studies and Economics. In most cases the 11 x 50 minute periods per fortnight allocated to each subject are equally split between two specialist teachers.

Extension Studies forms a key part of the Sixth Form curriculum and complements students' A Level studies in both the Lower and Upper Sixth. It gives you the opportunity to extend your interests and to develop your thinking skills and independent learning. The Extension Studies programme includes a choice of the Extended Project Qualification, Community Sports Leaders' Award, Leiths Certificate in Food & Wine or a menu of non-examined Enrichment Options. The non-examined Enrichment Options are based on teachers' interests, and have included such things as Photography, Classical Civilisation, Philosophy of Science and Film Studies.

PSHEE

All students in the 1st Year through to Lower Sixth have timetabled lessons of PSHEE- Personal Social Health and Economic Education

1st Year: Settling in, Self-esteem, Praise and Criticism, Resilience, Good Friendships, Values and Goals, Learning skills, Teamwork Skills, Communication Skills, Sleep and Exercise, Balanced lifestyle, Puberty, Health Services, Bullying and abuse, Appropriate language, Internet Safety, Personal safety, First Aid.

2nd Year: Human Rights, Diversity, Prejudice and Discrimination, FGM, Improving Communities, The Justice System, Peer Pressure, Groups and Gangs, Functions and Uses of Money, Money and Morality, UK Political System, Voting and Elections, Political Parties, Love and Friendship, Intimacy and Consent, Feelings and emotions, Sex and relationships education and Contraception.

3rd Year: Human Rights, Diversity, Prejudice and Discrimination, FGM, Improving Communities, The Justice System, GCSE options, Types of work and business, Aspiration and Employability, Enterprise, Employment Law for Young People, Forced Marriage, Stable Relationships, Separation and Divorce, Loss and Bereavement.

4th Year: Human rights and international law, The legal system in the UK, Diversity in the UK, How to improve your Community, Health and Safety, Personal Safety, Positive and Negative Relationships, Consent, Impact of Drugs and Alcohol, Gender double standards, Sex and relationships education, Self-esteem, Mental and emotional health, Body image and cosmetic procedures, Targets and goals, Information, advice and guidance.

5th Year: Post-16 and Post-18 Options, Parenting Skills, Unintended pregnancy options, Local, Regional and International Governance, Active Citizenship, The UK's relationships with Europe, The Commonwealth, the UN and the wider world, Career Identity, Work Experience, Work Attitude and Values, Sexting, Impact of sex in the media, Pornography, Discrimination and harassment (in the workplace), Rights and responsibilities at work.

Lower Sixth: First Aid, Cancer Awareness, Fertility, Infertility Options, Mental and Emotional health, Stress and Anxiety, Depression, Self-harm and Suicide, Changing Opportunities, Employability, Strengths, Interests and Skills, Advice and Guidance, Income, expenditure, credit, debt, Insurance, savings and pensions, Financial products and services, Managing financial decisions, Substance Use and Misuse, Risks and Consequences of Drugs, Impact of Drugs and Alcohol on Sexual Behaviour, Managing changes in relationships, Separation, divorce and bereavement, Alternatives to University, UCAS, Critical consumerism, Fair Trade, Consumer Rights



Day & Flexi Boarding

Truro School has four boarding houses: Pentreve (1st – 5th Year girls) Poltisco (1st – 3rd Year boys) Malvern (Sixth form girls) and Trennick (4th – U6 boys). Day students have the opportunity to use boarding facilities on a **day** or **flexi** basis.

- **Flexi-boarding** – Students can stay over now and again (subject to bed availability) on a single night rate. Particularly useful during exam time for those who live a further distance away and have a longer commute to and from school, it takes away the stress of travelling to and from school and allows you more time for prep and revision after school.
- **Day boarding** – Students join the boarders for meals and prep (homework) but go home for the night.



School Computers and IT

There are numerous IT suites all working from a central server. The base generic software is Microsoft Office; to complement this there are many other programs like Adobe Photoshop and including bespoke software written in-house to cater for the specific requirements of different departments.

In the 1st and 2nd Years, pupils have taught ICT lessons where they are introduced to the software available on the school network, Virtual Learning Environments, including Moodle and Cloud computing. You are also taught how to work safely online. This is developed throughout the year, referencing other academic subjects whenever possible. In the second half of the summer term, you are introduced to programming, with a choice of languages and other opportunities, for example stop motion animation.

In the 3rd year pupils will study the OCR Entry Level Computer Science course. This course provides an engaging blend of ICT skills alongside the basics of Computer Science. Pupils will get the opportunity to learn Python programming, study networks, become familiar with the binary number system and logic and algorithms. Assessment comes in the form of 4 30 minute exams along with a Programming Project.

This qualification will not only ensure that pupils have the IT skills required across all subjects, but will also give those who go on to study Computer Science at GCSE an excellent head start. Computer Science is a huge growth industry and there is a big focus on problem solving in this course which is a great skill for life.

Computer Science is offered at GCSE and A level.

Co-Curricular Opportunities

Programming is also a very popular choice as a Wednesday afternoon activity. You are given structured time to learn new skills, but also the scope to creatively develop your interest. This could be working with the Raspberry Pi, programming in Scratch, Greenfoot (a visual Java teaching environment), Python, or other programming languages.

In Autumn Term 2016, Computer Science unveiled a new workroom, complete with Raspberry Pi 3 computers, perfect for those who wish to explore programming in more depth. Being competent with more demanding

digital software are skills which are increasingly in demand from employers across a whole host of industries, from medical to education, entertainment to architecture.

To become a registered network user all students will accept a Network User's Agreement when logging on to the network (a copy of which is below). **Students should be aware that this is a serious agreement, and that the Internet is closely monitored at all times (including the evenings when the boarding houses have access to the network).**

Any student, whatever their age, who refuses to comply with these rules and the terms of the Network User Agreement will forfeit the right to use the School Network. Furthermore, the school will not tolerate any inappropriate use of information and communication technology. All students are made aware of current issues through the Child Exploitation and Online Protection Centre's 'Think u Know' training, which is delivered by the Head of ICT and the Child Protection Officer every year. Our Internet provider, the South West Grid for Learning, operates a policy of filtering to protect students in their use of the Internet; as a consequence social networking sites like Twitter and Facebook are not available to *day* students. The school operates a firm and unequivocal anti-cyberbullying policy and clearly expects everyone in the school community to use ICT responsibly.

The school computer rooms will usually be available for keen students at break, lunch and after school.

School Network and Internet Acceptable User Policy

▪ With Internet access come responsibilities.

Appropriate access is the shared responsibility of the School, the parents/guardians and the student. Truro School will provide access to and encourage a thoughtful use of information, teaching and learning resources accessible on the Internet and will provide guidance and instruction in the appropriate use of such materials. Parents and guardians are responsible for agreements their children make and the actions they take. Students are responsible for good behaviour on the Internet.

▪ A student given Internet access will agree to:

- Obtain and maintain the appropriate training required to use Internet services efficiently and effectively, therefore avoiding needless disruptions of the service, or making demands on others to be assisting all the time.
- Use Internet services with an academic goal or purpose. This does not exclude exploration activities with a learning objective, but does exclude any or all activities that cannot be academically justified. Using the Internet to access or download computer games is not permitted, in fact games are only allowed on the Network at specified times. **Email facilities are not to be used during lesson time. No file downloads will be allowed from 9.00am - 4.00pm.**
- Honour the rights of others by not using the services for extended periods of time or for lengthy tasks that should be carefully scheduled; and **printing out sparingly only the minimum required for further research.**

▪ A student given Internet/Network access agrees *not* to be party to:

- Accessing, uploading, downloading, transmitting or displaying or distributing obscene or sexually explicit material transmitting obscene, abusive or sexually explicit language.
- Damaging computers, computer systems or computer networks; vandalising, damaging or disabling the property of another person or organisation.
- Debilitating or disabling computers, systems or networks through the intentional misuse/overuse of electronic distribution or storage space, or the spreading of computer "viruses" through the inappropriate use of files or disks.
- Violating copyright, or otherwise using another person's intellectual property without his or her prior approval or proper citation.
- Using another person's passwords, trespassing in another person's folders, work or files.

Mobile Devices

- In general, mobile devices should be switched off and kept out of view at school to avoid causing disturbance. In some lessons and in particular areas of the school, there will be occasions when staff give permission for mobile electronic devices to be used for educational purposes. Unless this permission has been given, assume mobile devices must not be used between the hours of 8.45am and 3.45pm.
- Laptops and tablets may be used as a pupil's normal way of working, when this has been agreed in advance by the school, for example by a pupil with specific learning difficulties.
- Sixth Form students may use their mobile devices during the day in the Sixth Form Café, in the Sixth Form Centre and in their vicinity; they should not be using them at other locations around the school campus unless permission has been given by a member of staff.
- When permission has been given for pupils to use mobile devices, they are expected to use devices in accordance with the Network User Agreement, even when they are not accessing the school network. This includes respect for other users, not playing games, not using social media, not accessing or posting inappropriate content, not downloading large files and not bringing inappropriate material onto the school site. Pupils using mobile devices outside school hours may choose to play games or use social media in a responsible manner. If, in the opinion of a member of staff, a pupil is using their mobile device in an inappropriate manner or disturbing other pupils through the use of a mobile device, permission to use the device may be withdrawn by any member of staff, even out of school hours or where permission has otherwise been granted.
- For health and safety reasons pupils must not walk around the campus wearing headphones
- Pupils must not take mobile devices into examination rooms even if they are switched off. Specific guidance concerning the use of electronic devices in public exams can be obtained from the Examinations Officer.
- Mobile devices should not be used in, or left in, changing rooms or toilets, including outside normal school hours. During PE lessons, games lessons and other sporting activities, mobile devices should be handed in to a teacher or locked away where lockers are available.
- During trips, visits, exchanges and other off-site activities, mobile devices may not be used without the permission of the teacher in charge. On long journeys, it is generally acceptable for pupils to use portable media players or portable gaming devices, but pupils are encouraged to avoid carrying expensive items, which can be easily broken or stolen.
- Pupils should not use a camera on the school site, or on any school trip, unless they have permission from a member of staff. Once a pupil has received permission from a member of staff, any photographs and videos captured on the school site or during a school activity should not be published or posted online unless specific permission has been given for this.
- If a pupil breaches these rules the mobile device will be confiscated. During a normal school day, the device will be passed to the School Office where it may be collected at the end of the school day. On a trip, a member of staff may confiscate a mobile device and return it either at the end of the day, or at the end of the trip. Boarding staff may confiscate a mobile device and return it at their discretion.
- When a 1 st – 5 th Year pupil needs to contact his or her parents or guardians in an emergency during the school day, they will be allowed to use their mobile phone, but must first seek permission from a member of staff. If they do not have a mobile phone, they may call from the School Office.
- When parents or guardians need to contact children in an emergency during the school day, they should phone the School Office and a message will be relayed promptly. If a parent or guardian of a boarder is unable to contact a pupil in an emergency out of normal school hours, they should contact the Housemaster or Housemistress, who will be able to relay a message.

Truro School accepts no responsibility whatsoever for theft, loss, damage or health effects (potential or actual) relating to mobile devices

Student Code of Conduct & School Rules

A full list of Student Code of Conduct & School Rules will be published in each student's planner. However, you should be aware of the following:

Student Code of Conduct

Ethos

- Pupils are taught, encouraged and expected to develop and maintain a strong personal integrity that is truthful, generous, courteous and considerate of the needs and feelings of others.
- They are expected to have a positive and purposeful attitude to their studies and school lives, and to their relationships with staff and other pupils.
- As a general rule, staff and pupils alike should treat each other as they would wish to be treated.

Observing Common Courtesies

- Move around the school with dignity and respect for others.
- Greet members of staff or visitors politely.
- Open doors for adults and let them go through first.
- Take your hands out of your pockets when speaking to members of staff or other adults.
- Do not use offensive language, even if there is no teacher present.
- Behave in a caring manner, especially to those younger than yourself

Allow teachers to teach and pupils to learn

- Arrive on time for lessons, assemblies, meetings etc. with the correct books and equipment.
- Line up quietly outside a classroom if the classroom is being used.
- If a classroom is empty, enter, get books out and wait quietly for the lesson to begin.
- Only enter science laboratories, D&T workshops or the Sports facilities if a member of staff is present.
- Listen carefully to what is being said, by either your teacher or other pupils; never shout out in class.
- If you wish to say something in class raise your hand and the teacher will ask for your contribution at an appropriate time.
- The end of the lesson will be determined by your teacher and you should leave the classroom in an orderly manner and in the condition you would wish to find it.
- Do not bring items to school that are likely to cause distraction.

Move around school safely

- Do not run in the corridors.
- Wait patiently in queues.
- Games that run the risk of physical contact between different year groups are strictly forbidden. Very physical games involving tackling, scrumming and other rough contact are not allowed in any group, unless supervised by staff.
- Report suspicious individuals seen on the school site to any member of staff. Do not approach them. Visitors and contractors working in school should be clearly identifiable with a visitor's badge.

Appearance

- Observe the school policy on uniform and wear your uniform smartly.
- Treat your environment with respect and ensure that all litter is deposited in bins.

Academic excellence and honesty

- Record all homework (prep) in your Pupil Planner.
- Complete all work on time and to a high standard; if a problem meeting a deadline is anticipated, the issue should be discussed with the teacher before the work is due.

- Avoid copying or any other form of plagiarism as it subverts the assessment process, is a breach of academic integrity and undermines the standards and reputation of the school.

Travelling to and from school and when in town

- While travelling in public places pay particular attention to your conduct and appearance and to the need to show courtesy and consideration to members of the public. Behaviour that may offend or intimidate members of the public or damage the reputation of the School is regarded as a serious breach of discipline.

School Rules

School Rules apply to pupils while at school, when travelling to and from school, when representing the school at any event, and to boarding pupils when off campus out of normal school hours. School Rules apply when on school trips and all students must follow the laws of the country they are in. Pupils' conduct should be based upon common sense and consideration for other people; this is covered in the Pupil Code of Conduct, which should be read in conjunction with the School Rules. The School will take very seriously poor behavior outside school which brings the School into disrepute or which may adversely affect the School Community.

Serious Offences which may result in an exclusion

The following list of offences are examples of behaviour which may result in an exclusion. These examples are not exhaustive and the Headmaster may decide to exclude a pupil for a lesser offence where there has been previous misbehaviour.

1. Possession or use of a prohibited item (see below)
2. Physical Assault
3. Misconduct of a sexual nature
4. Bullying, including all forms of cyberbullying
5. Stealing or theft
6. Vandalism and willful damage or misuse of the School's or other people's property
7. Leaving the site or breaking bounds without permission.
8. Any breach of the ICT Truro School Acceptable Use Policy
9. Rudeness, foul language and deliberately malicious behavior

Prohibited items

Pupils are forbidden to bring into school or take on a school trip any article that the member of staff reasonably suspects is likely to be used to cause injury (emotional or physical) to any member of the school community, or damage to property. These items include (but are not limited to) alcohol, illegal drugs, tobacco, weapons, fireworks, pornographic images (including those stored digitally) or stolen items

Health & Safety

1. Pupils must know all the regulations concerning fire evacuation and other emergencies.
2. All accidents must be reported to a member of staff at once, and in particular any immediate hazards they see [spillages, broken glass, damaged furniture, leaks, expended fire extinguishers etc]..
3. Pupils may ride as passengers in cars driven by their parents, parents of other pupils or members of staff. However, all car travel with student drivers must be authorized by parents and the school.
4. No pupil is allowed to have patent medicines in his or her possession. Any special medicines are to be handed in to the Medical Centre.
5. For health and safety reasons pupils must not walk around the campus wearing headphones; this also applies to walking to and from school.

Games Rules

1. Pupils are not allowed to participate in any sport unless they are properly dressed, according to the School Uniform list.
2. When selected for a School Team, pupils are expected to attend practices and matches.

School Campus

1. The following are out of bounds:
 - Trennick Lane beyond the entrance to the SBA car park.
 - The Fields beyond the 2nd team terrace
 - The 1st team terrace in the Autumn and Spring Terms.
 - The woods around Poltisco and Pentreve and the bottom terrace, and the area above the old quarry cliff below the Graham Smith block.
 - Any construction area.
2. All pupils must use the side path in front of the School from Pentreve to the Terrace and not Trennick Lane.
3. Going off-site – 1st to 5th Year:
 - Pupils in the 1st to 5th Years are not allowed to leave the campus during school hours. This includes break and lunch times. The only exceptions are those authorised (by letter or phone call from parents to Form Tutor) for medical appointments. In such cases pupils must always sign out at the School Office, signing back in when they return. For some Wednesday Afternoon Activities that take place offsite, pupils also sign out at the School Office before making their own way to their destination.
 - Pupils taking a school minibus home after school must remain on the school campus until their departure.

Routine and Miscellaneous Rules

1. During the school day no pupil, either day or boarding, may enter a public house nor have alcohol in his or her possession. The School is committed to upholding the laws regarding the consumption of alcohol by people under the age of 18. Boarders may not have alcohol in their possession at any time.
2. No buying or selling is allowed between pupils without the permission of the House Staff or Form Teacher concerned. The School will accept no responsibility for money borrowed or lent.
3. Pupils are urged not to bring valuable items into school, or anything but small amounts of cash. The School will accept no responsibility for personal belongings.
4. All breakages and damage to School property must be reported to the appropriate member of staff.
5. No ball games are allowed in any classroom or corridor or near buildings.
6. Public displays of affection are inappropriate on the school premises, whilst in school uniform or otherwise under the school's jurisdiction.
7. Members of the School may not communicate with any representative of the news media about any school matter without first consulting the Headmaster.

Sixth Form

Sixth Form Charter

As a member of the Sixth Form you are involved in a partnership between yourself and Truro School. In this partnership there will be expectations and responsibilities on both sides. This Charter indicates what you may expect from the School and what the School, in return, expects from you.

The School will:

- Offer you an environment where you can reach your academic and personal potential
- Offer opportunities for you to develop leadership skills
- Offer guidance and advice in choosing your Advanced Level courses
- Offer the best teaching within its available resources, to prepare you for Advanced Level and other examinations
- Set Target Grades based on your prior performance and assess your progress towards them
- Set and mark work on a regular basis and indicate how you may improve
- Report to you and your parents your progress, and implement strategies aimed at improving your level of performance
- Offer a programme of study that prepares you for life as a Sixth Form student and for life beyond the Sixth Form
- Help you in your application for a place in Higher Education or employment
- Offer advice and a help service after the publication of your Advanced Level results.

You are expected to:

- Support fully the ethos of the School and show leadership to the rest of the School
- Adhere to the School rules and regulations applicable to members of the Sixth Form
- Commit the necessary time and effort to your Advanced Level studies to reach your potential
- Attend punctually all time-tabled lessons, tutor periods, assemblies and other clubs, activities and societies required of you
- Submit work on time and of an appropriate standard
- Take a full part in the life of the School and use your talents to the full, both in class and in co-curricular activities, including representing the School and House in sport, music drama and other activities
- Enjoy yourself, respond positively to the work and develop social skills which will equip you to meet successfully the challenges of life after leaving Truro School.

Sixth Form Driving and Parking

Sixth Form students may drive to school providing they have applied for a parking permit and agree to abide by the conditions of issue. Please note that cars must not be used during the school day unless specific permission has been given to do so from a member of the Sixth Form Pastoral Team, Housemaster/mistress or a Deputy Head. Passengers may not be carried except with the written permission of their parents. **Failure to abide by the conditions of issue will result in parking permits being revoked, either temporarily or permanently.**

Sixth Form Attendance and Registration

All Lower Sixth students must be present on site between 8.45am and 3.45pm and must attend all registration periods, lessons and other commitments.

Upper Sixth students may leave after 12:00 providing you have no lessons or school commitments beyond this time. Whatever the occasion, you must sign out with Mrs Shaw in the Sixth Form Office if leaving school before 3.45pm.

Sixth Form students may leave and then return to the school site between 12:00 and 2pm, providing you have no lessons or commitments. If doing so, you must sign out with Mrs Shaw in the Sixth Form Office.



On Wednesday afternoons, you may be required to attend sports fixtures or participate in other activities. You may also be required to stay in school if they are behind on work; if you are required to do so, you will be notified in advance by one of the Co-Heads of Sixth Form. If you have no commitments on a Wednesday afternoon, you are free to leave school after your morning lessons **but no earlier than 12:00**; you must sign out with Mrs Shaw.

If you arrive at school late, you must either go to your tutor group if arriving during form time, or sign in with Mrs Shaw before going to lessons. It is important that you do sign in if late, as the school will contact parents if a student is absent and no reason has been provided.

Sixth Form Dress Code

The Sixth Form is a significantly transitional phase in your education. As Sixth Form students, you will become more independent in many areas of your lives which includes organisation and in how you present yourselves. As such we allow a dress code which gives you the scope for self-expression within defined parameters, making the Sixth Form distinct from the rest of the school.

Sixth Form students will dress formally, in a smart and professional manner. As a Sixth Form student, you set the standard for the rest of the school and for this reason variations that detract from this will not be acceptable.

The following outlines what is acceptable within the Sixth Form:

- Male students should wear a jacket with trousers and female students a jacket with trousers, a business dress or skirt.
- For both males and females, jackets must be well tailored and trousers must hold a crease. Skirts should be just above the knee. Use the School Calendar as a guide.
- Male students should wear a shirt and tie and female students should wear a blouse or shirt with a collar that complements their other items.
- Jackets should be worn at all times around school, unless specific permission has been granted. Students may wear plain V-necked jumpers in conjunction with their shirts or blouses.
- Shoes and boots should be of a formal nature and made of leather or faux-leather. They should be complementary to the rest of the dress code and be appropriate for the terrain of the school campus.
- Female students may wear a pair of earrings which should be modest in their nature.

The following are not acceptable (please note that this list is not exhaustive):

- Denim clothing of any form, riveted trousers and miniskirts.
- Bare shoulders, cleavage and midriffs must not be visible.
- Jumpers may not be worn as a substitute for a jacket.
- Trainers, flip flops and slouch boots.
- Other than earrings for female students, any further form of visible body-piercing and tattoos are not permitted for males and females.

The final arbiters of what is and what is not acceptable are the Headmaster, the Deputy Heads and the Head and Deputy Head of Sixth Form.

Sixth Form Summer Dress

You do not need to wear a jacket if Summer Dress operates. Summer Dress is only permitted if the weather is appropriate and if permission is given by the Headmaster.

Academic Study in the Sixth Form

Working habits within the Sixth Form will be much more flexible than those at GCSE: you are no longer in a timetabled lesson for every period of the school day and have options as to what you do in your non-contact time. Central to success will be your organizational and time management skills and effective use should be made of the planner to achieve this.

All subjects will provide information on the content of their courses and will provide you with an overview of how the course progresses. As such, you are in a position to read ahead and prepare for future lessons if you haven't been set specific tasks to do in your own time.

Students who fall behind in their work will be dealt with initially by the relevant departments. Where students fall behind in a number of their subjects, or fail to show an improvement over sufficient time, timetabled Supervised Private Study periods will be allocated, requiring students to study in the Library, as well as attending Wednesday afternoon clinics. In such instances, parents will be contacted by your form tutor or your housemaster/mistress in order to discuss support strategies.

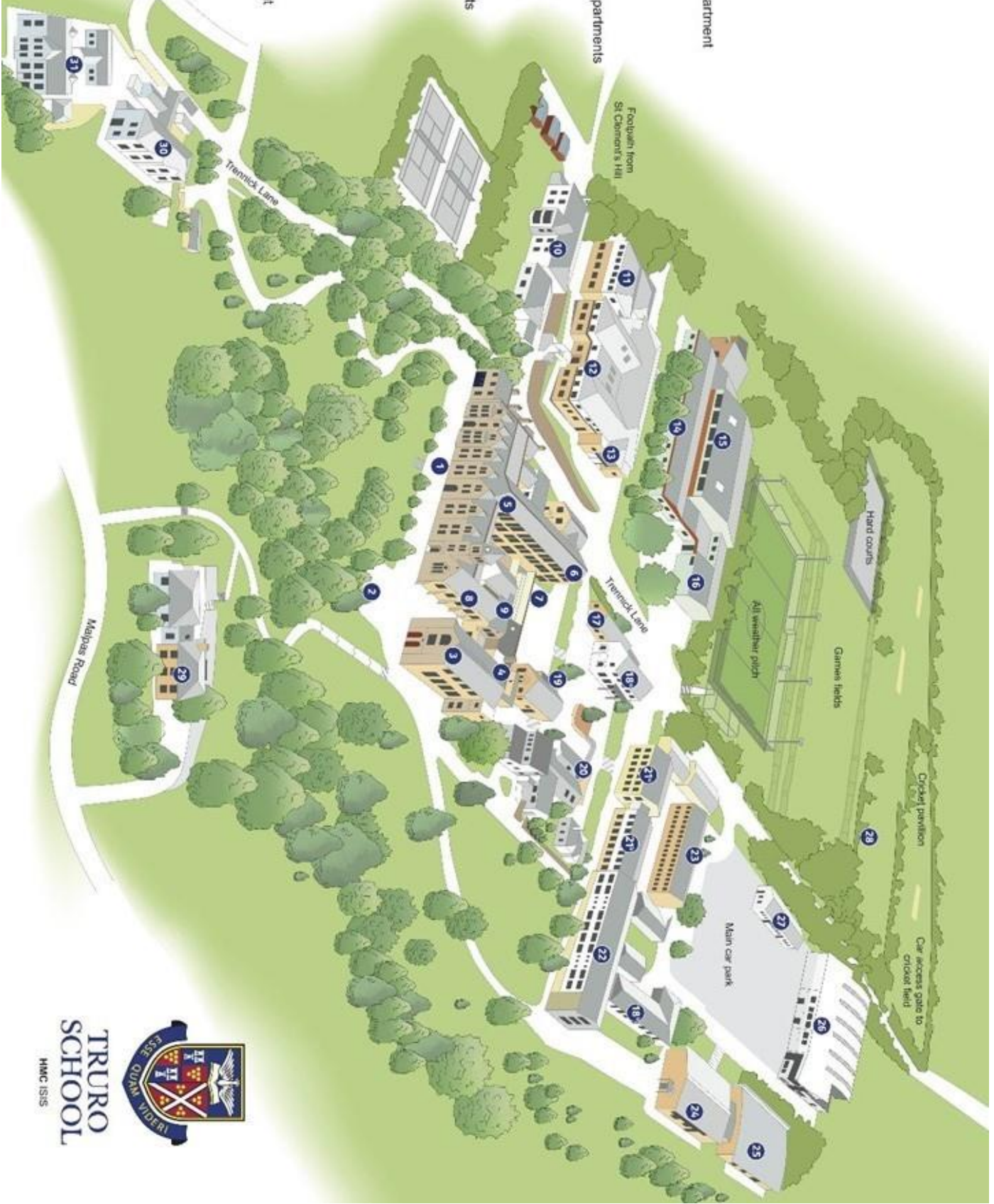
Sixth Form Facilities

You are welcome to use the Sixth Form common room, computer room and the Sixth Form Café when not in lessons, registration or assembly. Music may be played in the common room before school, at break, at lunch time, and in the afternoon, provided it does not disturb the work of other students and staff within the Sixth Form centre. Sixth Form students have their own dedicated dining area in the Heath Hall and may take their lunch from 12.30pm, provided they do not have a timetabled lesson or other school commitment. You may also purchase lunch from the Sixth Form Café from 12.30pm if you have no timetabled lesson. The Sixth Form Café is also open before school and throughout the morning, providing a range of snacks and drinks. An annual Sixth form Party is held at Christmas.



key

- 1 School Reception
- 2 Headmaster's Visitor Parking
- 3 Chapel
- 4 Heseltine Gallery & Studio
- 5 Trennick Boarding House
- 6 Medical Centre
- 7 Learning Support Centre
- 8 Library
- 9 ICT Department
- 10 Music Department
- 11 Modern Foreign Languages Department
- 12 Burrell Classrooms
 - History Department
 - Psychology Department
- 13 Burrell Theatre
 - Drama Department
- 14 Art and Design & Technology Departments
- 15 Sports Hall
- 16 Outdoor Education Centre
- 17 5th Year Common Room
- 18 Maths Department
- 19 Sixth Form Cafe
- 20 Sixth Form Centre
- 21 Physics & Chemistry Departments
 - Geography Department
 - Geology Department
 - English Department
- 22 Biology Department
- 23 Gymnasium
- 24 Swimming Pool
- 25 Sir Ben Ainslie Sports Centre
 - Business Studies Department
 - Economics Department
- 26 Religious Studies Department
- 27 Overflow Car Park
- 28 Politico Boarding House
- 29 Pentrewe Boarding House
- 30 Mavern Boarding House
- 31



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